

「家居保」賠償申請書 HOME PROTECTION CLAIM FORM

請於意外發生後之三十天內填妥此申請表並交回本公司。
Completed Claim Form must be given to the Company within 30 days from the date of accident giving rise to such claim.

You should notify police immediately for the following claims:

以下的索償必須先通告警方：

1. Burglary / Robbery 因爆竊或搶劫引致損失
2. Loss of Personal Effort / Money 個人財物／現金遺失

(A) 保戶 INSURED

姓名 Name _____ 保單號碼 Policy No.: _____

地址 Address _____ 住宅電話號碼 Home Tel No.: _____

電子郵件 E-mail Address _____ 辦公室電話號碼 Office Tel. No.: _____

手機號碼 Mobile Phone No. _____ 傳呼機 Pager: _____

B) 索償資料 CLAIM INFORMATION

意外或發生日期 _____ 時間 _____ 地點 _____
Date of accident _____ Time _____ Place _____

請詳述意外或損失發生的情形
State the circumstances of the loss or damage with full particulars _____

如是盜竊，請詳述發生經過的情形（竊匪從何處進入屋內）？
In the case of theft, please give full details showing how access to the premises was effected _____

索償者是否財物之唯一主人？ _____ 是／否
Is the claimant the sole owner of the property? _____ Yes / No

是否有其他保險公司保障該財物？若有，請詳述承保公司資料，保額及保險種類
Are there any other insurances upon the same property? If yes, please give full particulars. _____ Yes / No

以前曾否遭遇同樣性質的損失？若有，請詳述之 _____ 是／否
Has the claimant sustained other losses of similar nature? If yes, please give full particulars. _____ Yes / No

(C) 第三者責任 THIRD PARTY LIABILITY ACCIDENT

1. 發生意外之詳情 FULL DESCRIPTION OF ACCIDENT

發生意外之起因及情況
Cause and manner of occurrence _____

由何人之疏忽而引致意外之發生？
Whose negligence caused the accident? _____

2. 受傷者情況 PERSON INJURED

姓名 _____ 年齡 _____ 性別 _____
Name _____ Age _____ Sex _____

地址 _____ 電話號碼／手機號碼 _____
Address _____ Tel. No. / Mobile Phone _____

受傷者被送往何處？
Where was the Injured taken? _____

受傷之性質及情況
Nature and extent of injury _____

3. 損害第三者之財物情況 DAMAGE TO PROPERTY OF OTHERS

物主姓名 _____ 年齡 _____ 性別 _____
Name of Owner _____ Age _____ Sex _____

地址 _____ 電話號碼／手機號碼 _____
Address _____ Tel. No. / Mobile Phone _____

財物之種類
Kind of property _____

損害之性質及範圍
Nature and extent of damage _____

估計修理費用若干
Estimated Cost of Repairs _____

(D) 證人 WITNESSES

姓名 _____ 年齡 _____ 性別 _____
Name _____ Age _____ Sex _____
地址 _____ 電話號碼/手機號碼 _____
Address _____ Tel. No. / Mobile Phone _____

(E) 警察局 POLICE AUTHORITIES

曾否通知警察？ _____ 是／否
Have the Police Authorities been informed? _____ Yes / No
警署名稱 _____ 報案日期 _____ 警局檔案號碼 _____
Name of Police Station _____ Reported Date _____ Police Report No. _____

(F) 物業管理處 PROPERTY MANAGEMENT

曾否通知物業管理處？ _____ 是／否
Has the Property Management Office been informed? _____ Yes / No
物業管理處名稱 _____ 聯絡人 _____ 電話號碼 _____
Name of Property Management _____ Contact Person: _____ Tel No.: _____

損失明細表 DETAILS OF LOSS

失物種類 (包括現金) Description of Loss Articles (Including Cash)	購置日期及原價 Date Acquired/Original Cost	索償金額 (港幣) Amount Claimed (HK\$)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
	Total Claim Amount:	_____

請付上有關損失項目之證明文件
Please attach all the supporting documents for the lost items

聲明DECLARATION

本人／吾等茲聲明上述各節均屬實情而本人／吾等在是項意外事故之可知範圍內均已據實報告並無隱瞞，同時亦願意盡力協助公司處理此事件而對於是項事故本人／吾等，並無投保其他保險。

本人／吾等亦答應將收到與這次意外有關之令狀、傳票、訴訟及起訴通知等文件立即呈交貴公司。

I/We hereby declare that the foregoing particulars are true in every respect, that I/we have not withheld any information within my/our knowledge connected with the accident, that I/we undertake to give all assistance in my/our power in dealing with this matter, and that I/we have no other policy of insurance indemnifying me/us in respect of this accident.

I/We also undertake that every letter claim writ summons process and/or notice of prosecution in respect of this accident will be notified or forwarded to the Company immediately on receipt.

保戶簽名 _____
Signature of Insured

報告日期 _____
Reported Date